

## CLAIMS

The following is a complete listing of claims following amendment herein:

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1. (amended herein) A matter management system at least partially stored on a computer readable medium comprising a program code that records hours records for individual matters, and at least one feature selected from the group consisting of: (a) a single display that shows matter identification information, a plurality of milestones, a plurality of hourly billing descriptions, and a plurality of calendared items; (b) a user-defined on-line procedures mechanism accessed by selection of a milestone of the plurality of milestones; (c) a matter specific timer based reminder mechanism; and (d) a plurality of identifier/value pairs for storing data.
  2. (originally filed) The system of claim 1 wherein the feature comprises the single display that simultaneously shows a plurality of matter identification information data items, the plurality of milestones, the plurality of hourly billing descriptions, and the plurality of calendared items.
  3. (originally filed) The system of claim 2 wherein the single display simultaneous shows at least three of the plurality of milestones, at least three of the plurality of hourly billing descriptions, and at least three of the plurality of calendared items.
  4. (originally filed) The system of claim 1 wherein the feature comprises the user-defined on-line procedures mechanism accessed by selection of a milestone of the plurality of milestones.
  5. (originally filed) The system of claim 4 wherein the feature comprises the matter specific timer based reminder mechanism.
  6. (originally filed) The system of claim 5 wherein the matter specific timer is set automatically upon the selection of a milestone of the plurality of milestones.

7. (originally filed) The system of claim 1 wherein the feature comprises the plurality of a plurality of identifier/value pairs for storing data.
8. (originally filed) The system of claim 7 further comprising a user interface that scrollably displays at least one of the identifier/value pairs for the milestones, contact specific information, address specific information, and matter contact relationships.
9. (originally filed) The system of claim 7 further comprising a user interface that scrollably displays at least two of the identifier/value pairs for the milestones, contact specific information, address specific information, and matter contact relationships.
10. (originally filed) The system of claim 1 comprising at least two of the features in the group.
11. (originally filed) The system of claim 1 comprising at least three of the features in the group.
12. (originally filed) A method of managing information in a computer implemented matter management system, comprising:  
storing a plurality of user-defined data identifiers on a database;  
providing a user interface with a scrollable listing of the identifiers;  
selecting a subset of the data identifiers for a particular matter;  
entering and associating an item of text data with at least one data identifier of the selected subset; and  
interactively displaying in a single display a plurality of identification information data items for the matter, the at least one data identifier, and its associated text data.
13. (originally filed) The method of claim 12 wherein the data identifiers comprise milestones.
14. (originally filed) The method of claim 12 wherein the data identifiers comprise office procedures.
15. (originally filed) The method of claim 12 wherein the data identifiers comprise matter details.

16. (originally filed) The method of claim 12 wherein the data identifiers comprise contact relationships.
17. (originally filed) The method of claim 12 wherein the data identifiers comprise contact specific or address specific information.
18. (originally filed) A matter management system at least partially stored on a computer readable medium comprising:  
a first designation interface that provides for designation of a matter as having a matter type selected from a plurality of matter types;  
a second designation interface that provides for designation of a plurality of milestones for the matter type;  
a selection interface that provides for selection of a proper subset of the plurality of milestones as being appropriate for the matter, thereby defining a non-null subset of non-selected members of the plurality of milestones; and  
an interactive display that displays in a single display a plurality of identification information data items for the matter, and at least one of the selected subset of milestones without listing all of the non-selected members.
19. (originally filed) The matter management system of claim 18 wherein the interactive display displays all of the selected subset of milestones.
20. (originally filed) The matter management system of claim 18 wherein the interactive display displays none of the non-selected members.
21. (previously amended) A matter management system having a routine that calendars a future task based on a date rule and a count-down timer that is preset by a user or by default.